

**NORTH WEST POLICE BENEVOLENT FUND**

**ACCOUNTS**

**For the year ended 31 DECEMBER 2015**

**CHARITY NUMBER: 503045**



**HALLIDAYS**  
MORE THAN JUST ACCOUNTANTS

**HALLIDAYS  
Riverside House  
Kings Reach Business Park  
Yew Street  
Stockport  
SK4 2HD**

## INDEX

	<u>Page</u>
Trustees' Annual Report	1
Auditors' Report	10
Statement of Financial Activities	12
Balance Sheet	13
Notes to the Accounts	14

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**For the year ended 31 DECEMBER 2015**

The North West Police Benevolent Fund is an unincorporated association, registered as a charity and governed by rules approved by the Charity Commissioners. This report has been prepared by the trustees of the Fund to conform to the requirements of the Charity Commissioners' Statement of Recommended Practice.

**Trustees for the Charity**

<b>Chairman</b>	J Graham	Chief Constable	Cumbria Constabulary
<b>Secretary</b>	J Smithies	Constable	Greater Manchester Police
<b>Treasurer</b>	K Davies	Constable	Cheshire Constabulary
<b>V Chairman</b>	P Singleton	Sergeant	Merseyside Police
	R Baines	Sergeant	Lancashire Constabulary
<b>Members</b>	S Bell	Inspector	Merseyside Police -To September 2015
	D Sim	Constable	Merseyside Police - From September 2015
	A Barton	Constable	Merseyside Police
	A Todd	Inspector	Cheshire Constabulary
	R Gallagher	Sergeant	Cheshire Constabulary
	A Taylor	Constable	Cheshire Constabulary
	J Roby	Inspector	Greater Manchester Police
	D Thornton	Constable	Greater Manchester Police
	R Lee	Constable	Greater Manchester Police -To September 2015
	C Trow	Sergeant	Greater Manchester Police -From December 2015
	A Cameron	Inspector	Lancashire Constabulary
	S Rothwell	Constable	Lancashire Constabulary
	J Ainsworth	Inspector	Lancashire Constabulary
	T Woods	Superintendent	Lancashire Constabulary - To January 2015
	E Thistlethwaite	Superintendent	Lancashire Constabulary – From January 2015
	K Lee	Superintendent	Greater Manchester Police
	K Cruger	Superintendent	Merseyside Police
	R Venables	Sergeant	Merseyside Police
	M Sutton		National Crime Agency
	D Johnston		National Crime Agency
	P Senior	Sergeant	Cumbria Constabulary
	M Plummer	Constable	Cumbria Constabulary
	E Armstrong	Sergeant	Cumbria Constabulary

**N.A.R.P.O representatives**

D Anderton	Merseyside Police
S Wilde	Greater Manchester Police
D O'Connor	Cheshire Constabulary
I Taylor	Lancashire Constabulary
K Rowley	Cumbria Constabulary

**Co-opted Members (Non trustees)**

**Welfare Advisor**

E Sykes	Greater Manchester Police Federation
P Kinsella	Merseyside Police Federation

**Treasurer's Assistant**

R Taylor

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**For the year ended 31 DECEMBER 2015**

**Governance**

All trustees are members of the Management Committee and are elected in accordance with Rule 4.

The Finance Sub Committee comprises the Chairman, Secretary, Treasurer and four other members selected from the separate represented bodies of the Management Committee. The Treasurer's Assistant completes this group as a co-opted member.

All payments made by the Fund must be authorised by the Management Committee and there are arrangements in place to deal with emergency situations under Rule 5(ii).

Periodic meetings take place, which comprise an Annual General Meeting; a quarterly finance meeting and a monthly management meeting under Rule 5.

The Charity's trustees are responsible for the preparation of financial statements for each financial year which give a true and fair view of the Charity's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those financial statements the trustees have:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements, and;
- prepared the financial statements on the going concern basis.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safe guarding the Charity's assets and hence for taking reasonable steps for the prevention of fraud and breaches of law and regulations.

**The registered address of the Charity is**

St Michael's lodge  
Northcote Road  
Langho  
Lancashire  
BB6 8BG

**Bankers for the Charity are**

National Westminster Bank Plc  
Chester Branch  
PO Box 8  
Chester  
CH1 1XA

**Auditors for the Charity are**

Hallidays  
Riverside House  
Kings Reach Business Park  
Yew Street  
Stockport  
SK4 2HD

**Stockbrokers for the Charity are**

UBS Laing and Cruikshank  
Investment Management Limited  
Broadwalk House  
5 Appold Street  
London  
EC2A 2DA

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**for the year ended 31 DECEMBER 2015**

**Objectives and activities**

The current rules are those adopted in 2015 which formalised and regulated the activities of The Fund and its Trustees.

Copies of the rules are available on request from the Secretary to The Fund.

The object of the North West Police Benevolent Fund (referred to hereafter in this report as "The Fund") is to assist Serving and Retired Officers of Cheshire Constabulary, Greater Manchester Police, Merseyside Police, Lancashire Constabulary, Cumbria Constabulary and the N.C.A. (formerly SOCA) and all previous police forces amalgamated within those constituent forces, together with their dependents, who find themselves in a situation of need and/or hardship. The Fund is also able to provide facilities for the relief of sickness or injury, through the provision of facilities for convalescence and rehabilitation.

The Fund, at the discretion of the Trustees will also consider applications for assistance from officers and former officers of the above forces.

**Membership & Donations**

During 2015 the trustees set about the task of canvassing the membership to The Fund as to whether we were to continue with the arrangement of collecting a donation and then separating that donation and forwarding the respective suggested element onto the Police Treatment Centres and the St. George's Children's Fund as had been the agreed arrangement since The Funds' inception in 1974.

The primary reason for such a survey was to ascertain from the members themselves whether or not they wanted to continue with the current arrangement in line with potential future developments to all charities together with the decision made by the Trustees of The Fund that if it was viable, to expand the current level of services offered to its members with the provision and building of a residential treatment centre within the current St. Michaels site.

Following that survey and several meetings, including meetings with both the CEO and Trustees of the PTC the Trustees of The Fund formally met to discuss and vote on such a decision which resulted in a motion to separate from the PTC and St. Georges Children's Fund to take effect if possible from the 1<sup>st</sup> August 2015.

The subsequent vote was a very close run thing and after an additional piece of work to ensure that all the correct funding and finances were in place to separate and build our own residential treatment centre the final decision was carried to separate.

I am pleased to say that the necessary work was undertaken and with the assistance of several Trustees not to mention the work put in by each Forces relevant payroll department the separation of donations was successfully completed on 1<sup>st</sup> August 2015. For all those involved in that piece of work I am truly grateful.

The initial concern that all the charities would suffer from loss of membership as a result of the separation thankfully did not materialise. Both the PTC and The Fund lost no more than a hundred or so members each and for The Fund itself as I will highlight shortly the membership levels have maintained at an acceptable level through to the end of 2015.

At the time of the separation the Donation rate per member (serving officer) remained at **£9.52** per month which at the time provided an annual donation of **£114.24** per member to The Fund.

From that member's monthly donation, The Police Treatment Centre (PTC) received a donation from The Fund of **£1.30** per donor per week. That amounted to a total annual donation of **£67.60** to the PTC. The St Georges Police Children's Trust also received **£0.20** per donor per week. This gave an annual donation of **£10.40** per member of The Fund.

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**for the year ended 31 DECEMBER 2015**  
**(continued)**

Part of the decision to separate the charities and donations was due to the fact that for many years the monthly donation rate asked of each member to The Fund had risen in line with rises imposed by the PTC; yet no additional income was forthcoming from donations to The Fund. Therefore part of the Trustees decision was that with the separation of the donations from 1<sup>st</sup> August, the monthly donation rate to The Fund would increase to **£5:46**. Prior to then The Fund received just **£3:03** per serving member per month that equated to just **69.7p** per week. That provided an annual donation of just **£36:24** per member. This very subject formed part of the membership survey and there were few queries as a result of that proposal.

Therefore from August 2015 the serving member's donation rate of **£5:46** equated to a weekly donation of **£1:26** which will provide an annual donation of **£65:52**. A significant rise but given the fact that all the membership was surveyed and the rational and potential benefits were fully explained there were few dissenting responses.

From this annual donation we manage all our activities as reported. Throughout 2015 the Treasurer continued to closely monitor both the membership levels and donations to the PTC to ensure that both our members and The Fund continue to receive value for money and these facts were duly reported back to the trustees.

The reduction in Police numbers continued through 2015 although at least in Cheshire there was still continued recruiting of new officers, however it highlighted that there has been a significant reduction nationally in Police Officer numbers which has not gone amiss in our region. This drop in numbers has had a knock-on effect of a reduction in serving members donating to The Fund. However for the third year running this has in part been offset by increasing members from the NCA and our retired and retiring colleagues choosing to continue to donate to The Fund during their retirement.

There is as always concern of the reality of a continued fall in members due to the further budget cuts on all public sector services and in particular the threat to Police Officer numbers however the Chancellors late autumn budget statement indicated a slowdown and in some places a cessation of such budget cuts. The Chief Officers in the Region will continue to monitor such financial constraints and will keep us informed of potential and envisaged staffing levels moving forward.

It is recognised that many officers have to make the difficult decision to, in times of financial restraint, look where to cut back on their expenditure and some will unfortunately choose to stop donating to the North West Police Benevolent Fund even though the actual savings are minimal.

As has been seen during 2015 I would ask that all Trustees continue to actively assist us in encouraging those not donating or those seeking to leave The Fund, to continue to donate monthly to this charity through good use of information and marketing in the different Force Magazines, Social media outlets and word of mouth from our members which has certainly assisted our aims this last year.

An important message to our members who, due to financial pressures may consider withdrawing from The Fund is to educate them that their donation is deducted from the gross pay total before tax is applied. Therefore there is tax relief on the **£5.46** at the rate the member pays tax, the net result with regard to donations for a 20% tax payer, is that the actual savings if they choose not to donate is only **£4.37** per month, and for a 40% tax payer, **£3.28** per month. Pulling out of the North West Police Benevolent Fund only saves you the lower amount, not the actual deduction you see on your payslip.

At the end of 2015 the total number of donating serving officers from the 5 Constituent Forces stood at **12,241**, a reduction of only 482 members. Retired officers and NCA staff at the end of 2015 amounted to another **3,663** members, an increase 363. Therefore the total number of those donating at the end of 2015 was **15,904**.

This is actually only a very small decrease in donating members of just **119**. Given the separation of the charities, the continued erosion of officer numbers I think that this committee of Trustee's have performed exceptionally well in promoting The Fund to maintain such membership levels and you should all be congratulated on that achievement.

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**for the year ended 31 DECEMBER 2015**  
**(continued)**

**Police Treatment Centre.**

As we separated from the Police Treatment Centres during 2015 I have decided this year not to include an annual table of officers and retired member members that attended for treatment at both treatment centres at Harrogate and Auchterarder.

There is however an inclusion in the 2015 accounts for such expenditure linked to attendance at both centres including the continued provision of the £20 payment to retired officers which was solely provided by Merseyside Branch Board and then later recouped from that Force.

During the first part of 2015, the Trustees continued to carefully monitor the attendance of officers at both the PTC premises as well as the increased use to our day-patient facilities within the Region.

**St. Michaels Lodge & Day Patient Physiotherapy**

As reported in previous Trustee reports The Fund has strived to extend the physiotherapy services throughout the region to all our members and during 2015 we operated day-patient treatment facilities at Merseyside Police Headquarters and at Progress House, the GMP Police Federation facility. Treatment was also provided at Cheshire Constabulary Headquarters at Winsford, as a reciprocal agreement between The Fund and the Constabulary whereby the Constabulary provide an annual donation to The Fund. This recognises our expertise whereby The Fund is the main provider of Physiotherapy treatment to Cheshire Officers and Staff, the Lancashire facility is at St. Michael's Lodge.

During 2015 our highly skilled team of physiotherapist namely Christine Holmes, Debbie Fagan, Patrick Hoyte, Dean Matkin, Nina Walkingshaw and Shaun Fieldhouse have provided the necessary treatment to an ever increasing number of members from all Forces and we should recognise the continued positive feedback given for the fantastic service they provide for our members.

As for the use of and management of such numbers of members utilising our in-house day patient facilities I have provided the following breakdown. Please note that Cheshire has two sets of figures as they provide treatment to Police Staff as a result of the agreement with that Force who provide an annual donation to The Fund for that service provision.

At the end of 2015 a similar agreement was also reached with Merseyside Police.

Date	Merseyside	Lancashire	Cumbria	Cheshire*	GMP	NCA
January	2	16	0	14 / 0	4	1
February	8	23	0	15 / 1	6	0
March	11	29	0	15 / 0	9	0
April	9	27	0	13 / 2	10	0
May	10	21	0	16 / 1	8	0
June	9	27	0	15 / 2	11	0
July	10	33	0	9 / 1	11	2
August	6	35	0	15 / 1	9	1
September	17	20	0	17 / 1	13	1
October	14	45	0	12 / 0	12	0
November	5	19	0	19 / 0	8	2
December	4	27	0	12 / 0	9	0
Total	105	322	0	172 / 9	110	5

\*denotes Cheshire support staff

The total number of new applications for serving and retired members requiring Physiotherapy across the whole area was **723**. That truly is a significant number of patients.

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**for the year ended 31 DECEMBER 2015**  
**(continued)**

Cumbria Police Federation continued during 2015 in their negotiations with their Constabulary to purchase their own property which was successful (hence the inclusion of them in the table) and their recently opened premises now includes the same level of treatment in brand new state of the art facility as is available throughout the rest of the region. I look forward to presenting the figures for the 2016 usage of that facility next year.

Usage and numbers will be carefully monitored during 2016 as this will form the basis of any future service levels as part of the brand new development at St Michael's Lodge.

The number of bookings at St Michael's Lodge continues to increase with both local Federations and NARPO using the facilities for Regional and Federation meetings.

Our extended thanks goes to all our staff at St. Michaels especially our Manager Ged Wright and our Facilities Manager, Trish Davies for their continued input to The Fund, which often extends well beyond their roles and duties.

The intention of The Fund is to further improve what we can offer our members.

## **Performance & Expenditure**

### **Death Benefits**

The Fund continues to make an award of £5,000 as a Death Benefit Grant which although no substitute for the loss of a loved one is a timely payment to assist in the ever increasing costs involved. The Fund will make every effort to make this payment within 48hrs of notification.

Unfortunately there were 10 recorded deaths during 2015, the agreed death benefit payment being made to all. There was also 1 death benefit payment made in the 2015 accounts as a result of a reported death from December 2014. Total paid out in benefits was **£55,000**

### **Assistance**

In the year covered by the accounts, there were a total of 50 applications for assistance to The Fund which compared to 86 the previous year is a reduction.

Of these only 3 applications were refused and 1 application was withdrawn

Of those approved 21 were for Loans, 5 were Part Loan/Part Grant and 20 were Grants.

A breakdown of applications per force is as follows:

Cheshire	7 Applications – 1 Loan / 6 Grants (part or otherwise)
GMP	18 Applications – 8 Loans /10 Grants --/--
Merseyside	12 Applications – 9 Loans / 3 Grants --/--
Lancashire	11 Applications – 5 Loans / 6 Grants --/--
Cumbria	2 Applications – Both loans
N.C.O.A.	0 Applications

To highlight the good work of The Fund the total cash amount given in grants was **£49,388** and the total amount in loans was **£98,995**. The total amount awarded being **£148,383**.

During 2015, the Treasurer and the Treasurers assistant continued chasing up the few remaining bad debtors with some degree of success resulting in the commencement of some payment for outstanding loans.

Unfortunately there was also a small number converted to grants, at the discretion of the committee when it was clear there was no real possibility of any repayment to the outstanding debt.

Nearly all bad debtors carried over into 2015 have been addressed and have either started repayment, had a loan converted to a grant or at the discretion of the Trustees remained in a position of awaiting a final decision.

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**for the year ended 31 DECEMBER 2015**  
**(continued)**

The majority of those loans carried forward into 2016 were ones where a committee decision was taken for full repayment once an officer left the service via the H1 process. As detailed within the Statement of Financial Activities our outstanding Loans, after provision for potential bad debts, as of 31<sup>st</sup> December 2015 was **£325,483**.

**Lodges**

At the end of 2015 The Fund owned 13 Lodges. Four (4) lodges are located in Carnforth, Lancashire and nine (9) lodges at White Cross Bay in Windermere, Cumbria. These lodges are available, circumstances permitting, free of charge for convalescent and respite purposes for members and their immediate family in need of rest and recuperation. More cases of respite are being brought to the Fund due in part to the increasing cases of stress/anxiety and other mental health issues. It is recognised that as part of a clinical intervention a respite break can assist those officers and family members in preventing further harm or sick leave taking place as a result. The Fund also offers out those lodges that are not being used for convalescence/respite purposes for short breaks to members and their immediate families for a variety of personal reasons and the money received is used to partly offset the running costs of all the lodges. Convalescence/Respite breaks are generally booked up to a maximum four day period.

The lodges were used a total of **257** times for convalescence/short breaks, against **253** in 2014, unfortunately many breaks had to be cancelled due to the floods suffered in the Cumbria area and sadly our lodges did not escape the flood damage. This still shows that a significant number of our members need to have a facility offering them somewhere that they can go to convalesce or get away from the pressures of work/life as well as an affordable period of time away. During 2015 we continued to improve our facilities with the increased maintenance and replacement of bathrooms at both Carnforth and White Cross Bay. The committees' thanks must go in no small way to our employee Mr Paul Kelly and the cleaning team that we have sub contracted who have kept up their commitment to the Fund in their attending and presentation of the Lodges for our members.

A special thank you must also go to the Funds' secretary Jackie Smithies who yet again has shown her fortitude in the purchase of both new and replacement items at the Lodges at substantially reduced costs which, is an ultimate saving to the Fund.

**Financial review / risk management / reserves**

The review of the transactions and financial position of the fund is contained in this report at 'Statement of Financial Activities' the purpose for which the assets are being held is contained at 'the Fund explained' sections. All investments held by the charity have been acquired with the powers available to the Trustees. Investment Powers are explained in Rule 8.

During 2015 the Treasurer continued to ensure that The Fund managed its finances based on current and expected levels of membership together with incoming donations in line with the 5 year plan as provided to The Fund in 2011 by Ian Maxwell (SRPI Management Consultants).

I can report that 2015 has been another good year with no areas of the accounts in deficit. Apart from income from membership, income from members donations has continued and been bolstered as a result of continued private donations which are mentioned elsewhere in this report. We also have a number of regular donators to The Fund and for that continued support we are very grateful.

However, the Trustees are aware that the charity is in a period when a significant number of members may choose to retire as well as taking note of the proposed reform of the Police Service currently underway by this government which would reduce the numbers of serving officers and therefore impact on the numbers of available members to The Fund.

This is being closely monitored in an effort to maintain as high a level of membership as is currently enjoyed.

All Forces have continued their approach to our retired colleagues with a view to continuing to make a voluntary but reduced contribution of just **£4** to the North West Police Benevolent Fund. In addition those Officers entering retirement are being informed of the fact that should they wish to continue benefitting from

**NORTH WEST POLICE BENEVOLENT FUND**  
**TRUSTEES' ANNUAL REPORT**  
**for the year ended 31 DECEMBER 2015**  
**(continued)**

everything that The Fund offers they can do so by donating to The Fund directly from their pension within Cheshire, GMP, Lancashire, Cumbria and Merseyside and retain their tax relief. That £4 donation after 20% tax equates to just £3.20. As of 31<sup>st</sup> December 2015 The Fund was holding sufficient cash deposit balances in all our accounts to adequately fulfil all of the obligations of the charity.

The Finance sub-committee met on four occasions during 2015 and continued to be vigilant to ensure that the funds are not adversely exposed to risk, and that appropriate steps were taken to ensure the Committee are fully informed of any facts which may be of cause for concern. Our Stockbrokers at UBS Wealth Management continued to monitor our portfolio of investments and the charity extends our thanks to them in this effort.

The level of reserves held by The Fund is considered to be robust enough to meet all envisaged contingencies that may affect The Fund including the future building proposals that had been agreed at the end of 2015. The level of reserves is detailed within the accounts. The levels of reserves shown are required to meet the present and future needs of The Fund, which by the very nature of The Fund are somewhat unpredictable.

**Investment policy**

Our Investment objective is to have a balance between capital growth and income which, over the long run, will endeavour to maintain the real value of the assets.

**Investment Strategy**

The investment objective is to be achieved by investment in a balanced portfolio, which can include equities, fixed interest securities and cash, with a medium risk profile. Exposure to "alternative investments" such as hedge funds, structured investments and property funds will also be permissible.

**Review**

In order to monitor progress, UBS Wealth Management (UK) Ltd. provide a valuation report every 6 months (lesser intervals if there is sufficient fluctuation in the markets) to correspond with The Fund's year end as well as providing other updates based on market issues. During 2015 I received many updates due to the fluctuating global issues. As part of The Funds' 5 year plan a different method of producing a Valuation Report was adopted. Figures showing the capital performance and a range of indices including the FT All Share Index will be included within these valuation reports.

The Trustees have during 2015 periodically considered whether there is a need to revise the Investment Policy Statement. As a result issues were brought to the attention of UBS Wealth Management (UK) Ltd. which as will be reported provided further assurances for our portfolio.

Thanks must also be given to the ongoing support given by the Chief Constables and the Police Federations of the constituent forces for facilities allowed in order that the business of The Fund can be conducted.

Finally I wish to add my heartfelt thank you to my Treasurers Assistant Bob Taylor for all his help, assistance and unwavering support, most of which goes on behind the scenes without anyone's but my own knowledge, in his continual efforts to support both me and The Fund.

Approved by the Board of Trustees on 8th July 2016 and signed on its behalf by:

Kenneth Davies

Honorary Treasurer

**NORTH WEST POLICE BENEVOLENT FUND**  
**INDEPENDENT REPORT OF THE AUDITORS TO THE TRUSTEES OF**  
**NORTH WEST POLICE BENEVOLENT FUND**  
**For the year ended 31 DECEMBER 2015**

We have audited the financial statements of North West Police Benevolent Fund for the year ended 31 December 2015 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

***Respective responsibilities of trustees and auditor***

As explained more fully in the Trustees' Responsibilities Statement, the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

***Scope of the audit of the financial statements***

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances, and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

***Opinion on financial statements***

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December, 2015 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**NORTH WEST POLICE BENEVOLENT FUND**  
**INDEPENDENT REPORT OF THE AUDITORS TO THE TRUSTEES OF**  
**NORTH WEST POLICE BENEVOLENT FUND**  
**For the year ended 31 DECEMBER 2015**

***Matters on which we are required to report by exception***

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements;
- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit under regulation 33.

Riverside House  
Kings Reach Business Park  
Yew Street  
Stockport  
SK4 2HD

**HALLIDAYS**  
Chartered Accountants  
and Statutory Auditor

Hallidays is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Date: 8<sup>th</sup> July 2016

**NORTH WEST POLICE BENEVOLENT FUND**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 DECEMBER 2015**

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2015</u> <u>Total</u> <u>£</u>	<u>2014</u> <u>Total</u> <u>£</u>
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from charitable activities</b>					
Members contributions		1,181,607	-	1,181,607	1,489,654
<b>Incoming resources from generated funds</b>					
Activities for generating funds					
Investment Income	2	31,498	-	31,498	44,131
Other Incoming Resources	3	221,340	-	221,340	242,090
Donations and Gifts	4	183,476	-	183,476	233,899
<b>TOTAL INCOMING RESOURCES</b>		<u>1,617,921</u>	<u>-</u>	<u>1,617,921</u>	<u>2,009,774</u>
<b>RESOURCES EXPENDED</b>					
Cost of generating funds:					
Charitable Activities	5	1,311,591	-	1,311,591	1,642,274
Governance Costs	6	47,888	-	47,888	38,162
Investments Expenses		8,008	-	8,008	6,290
<b>TOTAL RESOURCES EXPENDED</b>		<u>1,367,487</u>	<u>-</u>	<u>1,367,487</u>	<u>1,686,726</u>
<b>NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>					
		<u>250,434</u>	<u>-</u>	<u>250,434</u>	<u>323,048</u>
Realised and unrealised investment gains/(losses)	8	(3588)	-	(3,588)	11,696
<b>NET MOVEMENT IN FUNDS</b>		<u>246,846</u>	<u>-</u>	<u>246,846</u>	<u>334,744</u>
Balances brought forward at 1 January 2015		<u>6,007,816</u>	<u>33,030</u>	<u>6,040,846</u>	<u>5,706,102</u>
Balances carried forward at 31 December 2015		<u><u>6,254,662</u></u>	<u><u>33,030</u></u>	<u><u>6,287,692</u></u>	<u><u>6,040,846</u></u>

The notes form part of these accounts.

**NORTH WEST POLICE BENEVOLENT FUND**  
**BALANCE SHEET**  
**As at 31 DECEMBER 2015**

	Note	£	<u>2015</u>	£	£	<u>2014</u>	£
<b>FIXED ASSETS</b>							
Tangible fixed assets	7		2,879,572			2,731,247	
Investments	8		522,404			1,078,199	
			<hr/>			<hr/>	
			3,401,976			3,809,446	
<b>CURRENT ASSETS</b>							
Debtors	9	577,139			834,527		
Cash at bank and in hand		2,316,917			1,654,012		
		<hr/>			<hr/>		
		2,894,056			2,488,539		
<b>CREDITORS: amounts falling due within one year</b>							
	11	8,340			257,139		
		<hr/>			<hr/>		
<b>NET CURRENT ASSETS</b>			2,885,716			2,231,400	
			<hr/>			<hr/>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			6,287,692			6,040,846	
			<hr/>			<hr/>	
<b>FUNDS</b>							
Restricted	12		33,030			33,030	
Unrestricted	13		6,254,662			6,007,816	
			<hr/>			<hr/>	
			6,287,692			6,040,846	
			<hr/>			<hr/>	

Approved by the Board of Trustees on 8<sup>th</sup> July 2016 and signed on its behalf by:

P Singleton  
Vice Chairman

K Davies  
Honorary Treasurer

Charity Registration No. 503045

**NORTH WEST POLICE BENEVOLENT FUND**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 DECEMBER 2015**

**1 ACCOUNTING POLICIES**

**a. Basis of Preparation**

- i) These accounts combine the accounts of all funds and branches which are governed by the terms set out in the Fund's rule book as adopted in 2011 which formalised and regulated the activities of The Fund and its Trustees. Copies of the rules are available on request from the Secretary to The Fund.
- ii) These accounts have been prepared under the historical cost convention with the exception of investments which are valued at market value.
- iii) The recommendations of SORP 2005 (Accounting and Reporting by Charities) issued in March 2005 and the Charities Act 2011 have been followed in the preparation of these accounts.

**b) Fund Accounting**

The Charity's general funds consist of funds which the Charity may use for its purposes at its discretion.

**c) Incoming Resources**

- i) Contributions  
Contributions from members are included in income on a receivable basis taking account of both the contribution itself and the contribution supplement.
- ii) Voluntary Income  
All voluntary income is included as income on receipt except where the donor requires the sum to be invested to provide income for the Charity's purposes, in which case it is treated as an endowment.
- iii) Investment Income  
Dividends, including the associated tax credits, are credited to the income and expenditure account on a receivable basis.

Interest is accrued on a daily basis and is credited on this basis to the income and expenditure account.

**d) Resources Expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. It is considered that all costs can be directly attributed to particular headings without the need for apportionment.

- i) Costs of generating funds  
Costs of generating funds relate to the promotional work undertaken in the year to enhance the charities standing.
- ii) Charitable activities  
Costs of charitable activities include the three main areas of charitable giving – financial assistance, convalescence within NPCTC and use of the lodges.
- iii) Governance costs  
Governance costs comprise all costs involving the public accountability of the charity and its compliance regulation and good practice.

**e) Fixed Assets and Depreciation**

Fixed assets are included at cost less depreciation which is provided on the leasehold property and fixtures and fittings at the Pine Lodges and the Lodges in Cumbria on a straight line basis to write off over the period of the lease/licence of 50 years. Subsequent purchases of fixture and fittings are dealt with on a renewals basis and other equipment is included in the Statement of Financial Activities as incurred. Freehold property is depreciated at 1% per annum on a reducing balance basis.

**NORTH WEST POLICE BENEVOLENT FUND**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 DECEMBER 2015**

**1 ACCOUNTING POLICIES (contd)**

**f) Fixed Asset Investments**

Investments are included in the accounts at market value. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

**g) Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase cost if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (purchase cost if later). Realised and unrealised gains are identified separately in the notes to the accounts.

<b>2 INVESTMENT INCOME</b>	2015	2014
		£
Gross income from investments in the UK	25,301	39,199
Bank interest	6,197	4,932
	31,498	44,131

**3 OTHER INCOMING RESOURCES**

	Unrestricted	Restricted	2015 Total	2014 Total
National Police Fund Grant	5,000	-	5,000	4,084
Lodges, South Lakeland	38,857	-	38,857	38,025
Lodges, White Cross Bay	117,350	-	117,350	124,010
St Michaels	10,133	-	10,133	11,191
Cumbria Force Income	-	-	-	39,780
Cheshire Physio	25,000	-	25,000	25,000
Merseyside Physio	25,000	-	25,000	
	221,340	-	221,340	242,090

**4 DONATIONS AND GIFTS**

	Unrestricted	Restricted	2015 Total	2014 Total
Pensioners	132,936	-	132,936	115,696
N.C.A.	26,253	-	26,253	24,558
Members of the public and other small donations	19,780	-	19,780	30,200
Gift Aid	-	-	-	19,576
In Memory of Fiona & Nicola		4,507	4,507	43,869
	183,476	-	183,476	233,899

**NORTH WEST POLICE BENEVOLENT FUND**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 DECEMBER 2015**

**5 CHARITABLE ACTIVITIES**

	Unrestricted Funds	Restricted Funds	2015 Total	2014 Total £
Grants				
-Serving Officers	22,749	-	22,749	29,633
-Pensioners	26,639	-	26,639	13,166
-Deaths	<u>55,000</u>	<u>-</u>	<u>55,000</u>	<u>55,000</u>
	<u>104,388</u>	<u>-</u>	<u>104,388</u>	<u>97,799</u>
Grants				
-Cumbria physiotherapy	<u>40,000</u>	<u>-</u>	<u>40,000</u>	<u>-</u>
Grants paid for attendances At convalescent homes:				
-Serving officers	2,920	-	2,920	4,220
-Pensioners	<u>1,400</u>	<u>-</u>	<u>1,400</u>	<u>1,900</u>
	<u>4,320</u>	<u>-</u>	<u>4,320</u>	<u>6,120</u>
Christmas grants:				
-Pensioners and Widows	<u>-</u>	<u>-</u>	<u>-</u>	<u>250</u>
Contributions to:				
-PTC Convalescent home	519,046	-	519,046	881,041
-St George's Children's Fund	79,456	-	79,456	135,340
Provision of transport for clients	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,045</u>
	<u>598,502</u>	<u>-</u>	<u>598,502</u>	<u>1,016,381</u>
Loans written off and provided for:	<u>(605)</u>	<u>-</u>	<u>(605)</u>	<u>(1,200)</u>
St Michaels:				
-Furnishings and maintenance	34,300	-	34,300	19,845
-Services and insurance	20,935	-	20,935	20,675
-Depreciation	10,570	-	10,570	10,663
-Caretaker's salary and expenses	93,441	-	93,441	85,731
-Physiotherapy Staff	110,715	-	110,715	94,140
-Physiotherapy Supplies	12,647	-	12,647	9,484
-Catering Supplies	5,104	-	5,104	4,363
-Admin	2,840	-	2,840	831
-Land Rental fees	1,879	-	1,879	
-Counsellors services	7,853	-	7,853	
Lodges, White Cross Bay:				
-Furnishings and maintenance	50,601	-	50,601	41,032
-Services and insurance	77,576	-	77,576	83,159
-Depreciation	25,643	-	25,643	25,442
-Caretaker WXB	20,629	-	20,629	20,520
Lodges, South Lakeland:				
-Furnishings and maintenance	41,503	-	41,503	34,185
-Services and insurance	29,447	-	29,447	30,987
-Depreciation	16,156	-	16,156	16,154
-Caretaker's salary and expenses	-	-	-	8,676
Committee expenses	147	-	147	147
Secretary – Honorary	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>3,000</u>
	<u>564,986</u>	<u>-</u>	<u>564,986</u>	<u>514,459</u>
	<u>1,311,591</u>	<u>-</u>	<u>1,311,591</u>	<u>1,642,274</u>

**NORTH WEST POLICE BENEVOLENT FUND**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 DECEMBER 2015**

**CHARITABLE ACTIVITIES (Continued)**

There were a total of 26 grants made to serving officers/pensions and 11 were made on death. The caretakers' costs relate to gross pay £95,961; employers national insurance £5,676 and expenses of £9,465. The physio staff costs relate to gross pay £101,569; employers national insurance £9,126; and expenses of £nil.

The grants paid for attendances at convalescent homes totalling £ 4,320 were all relatively small in value, around £20 to £40 per individual per week and therefore too numerous to disclose the actual number.

**6 GOVERNANCE COSTS**

	2015 £	2014 £
Administration expenses:		
Printing, stationery and postage	506	64
Committee expenses	6,254	2,213
Sundry expenses	4,867	2,180
Audit & accountancy fees	8,842	8,368
Salary and expenses	15,126	15,472
Legal & Professional	5,040	-
Insurance + Legal Costs	4,473	7,112
Staff Training	824	840
Equipment	-	-
Bank charges	1,956	1,913
	47,888	38,162

The committee and transport expenses referred to in note 6, totalling £ 6,254, include expenditure paid to trustees totalling £765. These expenses relate to travel, subsistence and telephone. The number of trustees receiving such expenses was 2.

The Trustees neither received nor waived any emoluments during the year (2013 - £nil).

The salary and expense relate to the Treasurer's Assistant and are allocated – gross pay £13,186; employers national insurance £706 and expenses of £1,241

The insurance of £774 (2014 - £780) relates to premiums paid to indemnify the trustees and other officers against the consequences of any neglect on their part.

**NORTH WEST POLICE BENEVOLENT FUND**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 DECEMBER 2015**

**7 TANGIBLE FIXED ASSETS**

	Freehold Property	Leasehold / Licenced Property	Fixtures and fittings	Total
	£	£	£	£
COST				
At 1 January 2015	1,000,923	2,058,025	90,718	3,150,466
Additions	180,694	-	20,000	200,694
At 31 December 2015	<u>1,181,617</u>	<u>2,058,825</u>	<u>110,718</u>	<u>3,351,160</u>
DEPRECIATION				
At 1 January 2015	83,230	328,030	7,959	419,219
Charge for the year	9,177	41,178	2,014	52,369
At 31 December 2015	<u>92,407</u>	<u>369,208</u>	<u>9,973</u>	<u>471,588</u>
NET BOOK VALUES				
At 31 December 2014	<u>917,693</u>	<u>1,730,795</u>	<u>82,759</u>	<u>2,731,247</u>
At 31 December 2015	<u>1,089,211</u>	<u>1,689,616</u>	<u>100,745</u>	<u>2,879,572</u>

**NORTH WEST POLICE BENEVOLENT FUND**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 DECEMBER 2015**

**8 INVESTMENTS**

	£
Balance at 1 January 2015	1,078,199
Additions	299,880
Disposal proceeds	(852,086)
Unrealised Gains/(Losses)	(4,450)
Realised Gains/(Losses)	861
	<hr/>
Balance at 31 December 2015	522,404

**9 DEBTORS**

	2015 £	2014 £
Loans (see note 10)	325,483	340,579
Prepayment	19,230	83,200
Members contributions	201,159	382,190
Cumbria Force	9,492	6,735
NCA	2,199	2,247
Gift Aid	19,576	19,576
	<hr/>	<hr/>
	577,139	834,527

The Debtors above include £231,888 of loans due from officers falling due after more than one year.

**10 LOANS**

	£
Balance at 1 January 2015	340,579
Loan converted to grants	(7,240)
Loans granted during the year	98,995
Repayments in year	(107,542)
Reduction in Bad Debt Provision	691
	<hr/>
Balance at 31 December 2015	325,483

**11 CREDITORS – AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<u>2015</u> £	<u>2014</u> £
PTC Convalescent Home	-	211,320
St George's Children's Fund	-	32,523
Sundry creditors and accruals	8,340	13,296
	<hr/>	<hr/>
	8,340	257,139

**NORTH WEST POLICE BENEVOLENT FUND**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 DECEMBER 2015**

**12 RESTRICTED INCOME FUNDS**

	<u>Balance as at</u> <u>01.01.2015</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Balance as at</u> <u>31.12.2015</u>
In memory of Fiona & Nicola	33,030	-		33,030

The donation received in memory of Fiona & Nicola is to be expended on items that are capital in nature.

The funds received from Cheshire constabulary were expended on physiotherapy facilities.

**13 UNRESTRICTED INCOME FUND**

	<u>Balance as at</u> <u>01.01.2015</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Balance as at</u> <u>31.12.2015</u>
General Fund	6,007,816	1,617,921	(1,371,075)	6,254,662

**14 COMMITMENTS**

Operating lease commitments

As at 31<sup>st</sup> January 2015 the company had annual commitments under operating leases as follows:-

Operating leases which expire:

	<u>2015</u>	<u>2014</u>
Over five years	64,718	64,718